**Online Statewide Survey of Foodservice Directors**

**Study:** Free School Meals for All (FSMFA) Evaluation in California and Maine

**Purpose:** Document district foodservice director perspectives about the opportunities and challenges presented by FSMFA to inform initial implementation (formative evaluation)

**Target Dates:** Administered in Feb 2022 for 2 weeks (target date for initial email from CDE: February 7, 2022; f/u email 1 week later; second f/u email if extend deadline; CDE also announced survey forthcoming at webinar week prior to survey release)

**Sample:** All School Food Authorities in state invited (n~1000 districts in CA; n~120 in ME); minimum of 40% response rate anticipated.

**Sources of questions considered:** *SNA Back to School 2021, SNA Position Paper & Trends 2022, HCS Foodservice Director Questionnaire, SNMCS 2014-2015, NPI SLAQ 2020, USDA SFA Survey on Supply Chain Disruption 2021, CHKS School Food Interview Guide 2015, NOURISH Nutrition Services Survey 2014, USDA 2006 SHPPS District Foodservice Questionnaire*

**[Domain: introduction]**

*Thank you for taking part in this research about school meals. Your responses will help inform support for school meal operations next school year, when California rolls out the new Universal Meals Program. This survey will take approximately 30-60 minutes to complete.*

*We will combine survey results from multiple School Food Authorities and you and your school district will not be identified with your responses. Please answer all of the questions to the best of your knowledge. If you cannot answer a question, you can skip it, but we hope that you will answer all of the questions. Please note that questions on this survey may ask about different school years (for example, prior to the pandemic, during the pandemic, currently while the federal Seamless Summer Option (SSO) is allowed for reimbursable school meals, and in the future when the state’s Universal Meals Program begins).*

*If you need to stop before completing the survey, you can return and continue where you left off at any time before February 22. You can participate in a raffle for one of 8 gift cards, each worth $100, regardless of survey completion. If you have any questions, please contact Principal Investigator Wendi Gosliner at (510) 612-1552 or* [*wgosliner@ucanr.edu*](mailto:wgosliner@ucanr.edu)*.*

1. *Over the next several months, we will interview some of you who take this survey. You will receive $25 and your responses will remain confidential.* ***Would it be ok to contact you for a brief interview after you complete this survey so that we can learn more about your opinions of school meals?*** *(Interviews can be scheduled at a day and time that you choose).* Yes No
2. *Over the next several months, we will be asking some parents for their thoughts about the Universal Meals Program.* ***Are you interested in promoting this survey to families in your SFA (School Food Authority)?***Yes No
3. **You are eligible to be entered into a raffle (one of 8 gift cards, each worth $100). Do you want to be entered into the raffle?** Yes No

***(if Yes to any of 3 questions above)***

1. **Your email address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*We will use this email address to contact you to schedule an interview, provide you with information to share with families, and/or to email gift cards for your participation.*

Please enter your email address a second time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***(only if Yes to interview in a above)***

1. **Your phone number:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*We will ONLY use this as a backup to contact you about scheduling an interview.* *Your phone number will not be shared with anyone.*

Please enter your phone number a second time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**[Domain: district foodservice director]**

1. **Your Name:** First, Last *[In case we need to ask any questions about your responses ~~or only ask if interested in doing interview~~?]*
2. **Which of the following most appropriately describes your title?** *[Source: SNA Pos Paper & Trends, modified]*
3. School Nutrition Director/Foodservice Director
4. School Nutrition Supervisor/Manager
5. Other (write in)
6. **How many years have you worked in this leadership role at your district?** *[Source: SNMCS SFA Director Survey, modified]*

Less than 1 year

1-4 years

5-9 years

10-14 years

15-19 years

20 or more years

1. **How many years have you worked in school foodservice in total (including your current position)?** *[Source: SNMCS SFA Director Survey, modified]*

Less than 1 year

1-4 years

5-9 years

10-14 years

15-19 years

20 or more years

1. **How many years have you worked in other institutional, restaurant or other commercial foodservice (not counting the years above in school foodservice)?** *[Source: SNMCS SFA Director Survey, modified]*

None

Less than 1 year

1-4 years

5-9 years

10-14 years

15-19 years

20 or more years

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1. **Full District Name** *(not an abbreviation; if you provide school nutrition services to multiple districts, please provide your* ***primary district****)*
2. **Your Address** *(where you receive work mail)***:** Street, City, State (has validation), Zip (has validation) *[For matching to CDE/MDE data and geocoding if needed]*
3. **Your District’s assigned Child Nutrition and Information Payment System Number:** \_ \_ \_ \_ \_ (for accessing descriptive school data so that you do not have to report this on the survey)
4. **What is the highest grade or year of schooling you completed?** *[Source: SNMCS SFA Director Survey]*
5. Less than high school ***(skip Q15)***
6. High school or GED ***(skip Q15)***
7. Some college, no degree ***(skip Q15)***
8. Associate’s degree
9. Bachelor’s degree
10. Master’s degree
11. Graduate credits beyond a Master’s degree
12. Doctorate
13. **Do you have a degree in foods and nutrition, family and consumer sciences, nutrition education, foodservice management, culinary arts, business, or public/school administration?** *[Source: SNMCS SFA Director Survey]* ***(asked only if answered Q14 d-h)***

Yes No

**[Domain: COVID waivers]**

1. **For the current school year (SY 2021-22), which of the following COVID-19 waivers has your SFA utilized?** Click on the name of each waiver to view a fuller description. *Please select a response for each item. [Source: newly developed]*
2. [Seamless Summer Option](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-85.pdf) to offer free meals to all students Yes No
3. [Noncongregate Feeding](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-87.pdf) to allow meals to be served and consumed by student off-site Yes No
4. [Meal Service Time Flexibility](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-88.pdf) to allow meal service outside of standard meal times Yes No
5. [Parent and Guardian Pick-up](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-89.pdf) to allow parent/guardian meal pick up Yes No
6. [Community Eligibility](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-82.pdf) to extend CEP application deadlines Yes No
7. [Area Eligibility](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-93.pdf) changes to FRPM threshold or collection of FRPM applications Yes No
8. [Meal Pattern](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-90.pdf) to allow flexibility for the federal meal pattern requirements Yes No
9. [Offer Versus Serve](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-92.pdf) to apply OVS under SFSP rules Yes No
10. [Monitoring Waivers](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-94.pdf) to allow flexibility in monitoring requirements Yes No
11. [Foodservice Management](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-71.pdf) to allow flexibility in foodservice management company contracts Yes No
12. [Local School Wellness Policy Triennial Assessments](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-98.pdf) to extend the deadline for completion Yes No
13. [Selected Reporting Requirements](https://fns-prod.azureedge.net/sites/default/files/resource-files/covid-19-child-nutrition-response-72.pdf) to waive selected reporting requirement for NSLP/SBP Yes No

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**[Domain: nutrition program participation]**

1. **Currently (SY 2021-22), to what extent does your SFA participate in or use any of the following?** *Please select a response for each item. [Source: newly developed; these types of tables can be converted so each category has own answer options]*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **None or few schools (<25%)** | **Some schools**  **(25-50%)** | **Most or all schools**  **(>50%)** | **Not sure** |
| 1. Reimbursable afterschool snack program |  |  |  |  |
| 1. Reimbursable afterschool supper program |  |  |  |  |
| 1. Seamless Summer Option (SSO) or Summer Foodservice Program (SFSP) for summer 2022 |  |  |  |  |
| 1. A la carte sales of reimbursable meal components |  |  |  |  |
| 1. Competitive food sales during school hours |  |  |  |  |
| 1. Certified to receive additional 7 cents reimbursement per lunch or breakfast |  |  |  |  |
| 1. USDA foods |  |  |  |  |

**[Domain: meal preparation & procurement]**

1. **Currently (SY 2021-22), who prepares reimbursable school meals for your schools?** (*mark all that apply) [Source: NOURISH, modified]*
   1. District nutrition services department/central kitchen
   2. School sites (do **not** count if schools mostly reheat and serve)
   3. Another school district vends the meals
   4. A foodservice management company
   5. Other (write in)
2. **Currently (SY 2021-22), how many elementary, middle and high schools in your SFA prepare reimbursable school lunch entrees *primarily* using the following methods?** *Please enter a response for each item.*(Please enter 0 if not used or your SFA has no schools at a particular level) [range: 0-1,800 based on numbers in LAUSD] *[Source: HCS Foodservice director/manager questionnaire]*

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Number of schools by level** | | |
| **Elementary schools** | **Middle schools** | **High**  **schools** |
| 1. Convenience preparation (pre-portioned, heat and serve items, e.g., frozen burrito) |  |  |  |
| 1. Minimal preparation (primarily involving assembling and portioning, e.g., chef’s salad made with pre-cut and pre-cooked ingredients |  |  |  |
| 1. School-made/scratch or modified scratch preparation (use of raw ingredients, some degree of ingredient preparation and cooking when needed, e.g., spaghetti with scratch-prepared sauce) |  |  |  |

1. **Currently (SY 2021-22), does your SFA participate with other SFAs or another organization in a food-purchasing cooperative**? *[Source: SNMCS SFA Director Survey]*
   1. Yes
   2. No
2. **Currently (SY 2021-22), in a typical week, how many days at a typical school do you serve foods that were locally grown or produced in your state**? *[Source: newly developed]*
   1. No days
   2. 1 day
   3. 2 days
   4. 3 days
   5. 4 days
   6. 5 days
   7. Don’t know
3. **Currently (SY 2021-22), in a typical week, how many days at a typical school do you serve organic foods**? *[Source: newly developed]*
   1. No days
   2. 1 day
   3. 2 days
   4. 3 days
   5. 4 days
   6. 5 days
   7. Don’t know

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**[Domain: meal service]**

1. **Currently (SY 2021-22), do you implement the following strategies for the reimbursable school BREAKFAST in any of your elementary, middle or high schools?** *Please select a response for each item. (mark not applicable (NA) if your SFA does not include any elementary, or middle or high schools) [Source: NPI SLAQ, modified; CHKS school food interview guide]*

|  |  |  |  |
| --- | --- | --- | --- |
|  | **School level** | | |
| **Elementary schools** | **Middle schools** | **High schools** |
| 1. Breakfast in the cafeteria before the bell | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |
| 1. “Grab and go” option(s) (packaged, carry-away or other non-congregate option) | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |
| 1. Breakfast after the bell in the classroom or other instructional location (counted as instructional minutes) | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |
| 1. “Second chance” breakfast (available after school begins or during first period but not served in the classroom) | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |
| 1. Other strategies to increase breakfast participation (e.g., changes in bus schedules or times for breakfast, leftover breakfast foods made available later in the day) (write in) | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |

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1. **Currently (SY 2021-22), do you implement the following strategies for the reimbursable school LUNCH in any of your elementary, middle or high schools?** *Please select a response for each item. (mark not applicable (NA) if your SFA does not include any elementary, or middle or high schools) [Source: NPI SLAQ, modified; CHKS school food interview guide; SNMCS School Nutrition Manager Survey] (Note: not easy to eliminate question (a) for middle/high using qualtrics)*

|  |  |  |  |
| --- | --- | --- | --- |
|  | **School level** | | |
| **Elementary schools** | **Middle schools** | **High schools** |
| 1. Recess before lunch | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |
| 1. “Grab and go” option(s) (packaged, carry-away or other non-congregate option) | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |
| 1. “Offer-versus-serve" option (students are asked whether or not they want a particular meal item) | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |
| 1. Option for students to pre-order | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |
| 1. More than one serving line or food station (include mobile carts, kiosks, service windows, salad bars or other self-serve bars) | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |
| 1. All meal components are provided on every serving line or food station in the required minimum amounts | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |
| 1. Students must visit multiple serving lines or food stations that together offer all required meal components (e.g., pasta station, fruit and vegetable bar, and milk cooler) | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |
| 1. Schools are ‘open campus’ at *lunch* (some or all students can leave campus to purchase lunch) | Yes No Not applicable | Yes No Not applicable | Yes No Not applicable |

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**[Domain: barriers to meal participation]**

1. **Thinking about the students who do NOT regularly eat the reimbursable school meals currently (SY 2021-22), how common are the following barriers for the students you serve?** *Please select a response for each item.* *[Source: SNMCS Parent Interview, modified]* (note: ‘Request response’ function disabled for matrix questions with an ‘Other’ category)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **None or very few students** | **Some students** | **Many or most students** | **Don’t know/**  **not sure** |
| 1. Students do not like the taste of the food |  |  |  |  |
| 1. Students do not think the food is fresh |  |  |  |  |
| 1. Students or parents do not think the food is healthy |  |  |  |  |
| 1. Students prefer to eat a la carte options |  |  |  |  |
| 1. Students get tired of the options |  |  |  |  |
| 1. Do not meet students’ cultural or non-medical dietary preferences |  |  |  |  |
| 1. Portions are not big enough / not enough food provided |  |  |  |  |
| 1. Students prefer to eat meals from home or elsewhere |  |  |  |  |
| 1. Students often skip meals (e.g., do not eat any breakfast or lunch) |  |  |  |  |
| 1. Students unable to get to school on time for breakfast |  |  |  |  |
| 1. Students don’t have enough time to get and eat the lunch |  |  |  |  |
| 1. Students or parents don’t understand that meals are free |  |  |  |  |
| 1. Students or parents think only needy kids eat school breakfast and don’t want to be thought of that way |  |  |  |  |
| 1. Students’ friends don’t eat the school meals |  |  |  |  |
| 1. Other (write in) |  |  |  |  |

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**[Domain: family communications]**

**To date in SY 2021-22, how many times have you used the following methods to update students and/or parents about school meals?** *Please select a response for each item. [Source: newly developed]*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Never** | **1-3 times** | **4-6 times** | **>6 times** |
| 1. Posted information and/or menus on a website (count as frequently as your website is substantially updated) |  |  |  |  |
| 1. Sent email directly to students and/or parents |  |  |  |  |
| 1. Sent text messages to students and/or parents |  |  |  |  |
| 1. Called students and/or parents by phone/auto-dialer |  |  |  |  |
| 1. Posted information on social media |  |  |  |  |
| Distributed hardcopy communications (e.g., flier, posters, or newsletter sent home) |  |  |  |  |
| 1. Used the school’s public address system for announcements |  |  |  |  |
| 1. Made announcements on a public radio station |  |  |  |  |
| 1. Submitted press release or participated in other print media activities |  |  |  |  |
| 1. Other (write in) |  |  |  |  |
| 1. In a language other than English ***(if mark never, skip to Q27\_never)*** |  |  |  |  |

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1. **Thinking about other languages, besides English…**(*Please select a response for each item.) [Source: top languages in state in alphabetical order]*

(note: ‘Request response’ function disabled for matrix questions with an ‘Other’ category)

|  |  |  |
| --- | --- | --- |
| ***[CA options]*** | **What languages do some district students/parents use at home?** | **In what languages do you usually communicate with students/parents about school meals?** |
| Arabic | Yes No Don’t know | Yes No |
| Armenian | Yes No Don’t know | Yes No |
| Cantonese | Yes No Don’t know | Yes No |
| Japanese | Yes No Don’t know | Yes No |
| Korean | Yes No Don’t know | Yes No |
| Mandarin | Yes No Don’t know | Yes No |
| Persian/Farsi | Yes No Don’t know | Yes No |
| Russian | Yes No Don’t know | Yes No |
| Spanish | Yes No Don’t know | Yes No |
| Tagalog | Yes No Don’t know | Yes No |
| Vietnamese | Yes No Don’t know | Yes No |
| Other (write in) | Yes No Don’t know | Yes No |

***27\_never.*** Thinking about other languages, besides English… (*Please select a response for each item.)* ***(only asked ‘Never’ was selected for Q24j)*** (note: ‘Request response’ function disabled for matrix questions with an ‘Other’ category)

|  |  |
| --- | --- |
| ***[CA options]*** | **What languages do some district students/parents use at home?** |
| Arabic | Yes No Don’t know |
| Armenian | Yes No Don’t know |
| Cantonese | Yes No Don’t know |
| Japanese | Yes No Don’t know |
| Korean | Yes No Don’t know |
| Mandarin | Yes No Don’t know |
| Persian/Farsi | Yes No Don’t know |
| Russian | Yes No Don’t know |
| Spanish | Yes No Don’t know |
| Tagalog | Yes No Don’t know |
| Vietnamese | Yes No Don’t know |
| Other (write in) | Yes No Don’t know |

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**[Domain: supply chain issues]**

1. **Currently (SY 2021-22), how much of a challenge are the following issues for your SFA due to COVID-19 and/or supply chain-related issues?** *Please select a response for each item.* *[Source: SNA Pos Paper & Trends, USDA SFA Survey on Supply Chain Disruption, modified]*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Significant Challenge** | **Moderate Challenge** | **Minimal Challenge** | **Not a Challenge** |
| 1. Costs/financial sustainability of school meal programs |  |  |  |  |
| 1. Procuring or receiving the *types* of foods or beverages planned |  |  |  |  |
| 1. Procuring or receiving the *quantities* of foods or beverages planned |  |  |  |  |
| 1. Procuring or receiving non-food supplies or equipment needed for school meals |  |  |  |  |
| 1. Meeting federal meal pattern requirements |  |  |  |  |
| 1. Meeting student cultural food preferences |  |  |  |  |
| 1. Meeting meal modifications for children with medically-related food and nutrition needs |  |  |  |  |
| 1. Adequacy of kitchen equipment |  |  |  |  |
| 1. Adequacy of school nutrition services staffing |  |  |  |  |
| 1. Meal service modifications or disruptions (e.g., social distancing, classroom meals, need for personal protective equipment/PPE, accommodating distance learners) |  |  |  |  |
| 1. Increased meal program participation |  |  |  |  |
| 1. Reduced meal program participation |  |  |  |  |
| 1. Negative feedback or complaints about school meals from parents or students |  |  |  |  |

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**[Domain: free school meals this school year]**

***29a.* Before SY 2021-22,** were all of your schools already providing free school meals to all students through CEP or Provision 2 or 3? *[Source: newly developed]*

* 1. Yes **(skip Q29)**
  2. No

1. **How much, if any, have the following changed as a result of providing school meals to all students at no charge this year (SY 2021-22)?** *Please select a response for each item*

*[Source: SNA Back to School, modified]*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Decreased Greatly** | **Decreased Slightly** | **No Effect** | **Increased Slightly** | **Increased Greatly** |
| 1. Student meal participation |  |  |  |  |  |
| 1. Paperwork/administrative burden |  |  |  |  |  |
| 1. Time in line for students to get meals |  |  |  |  |  |
| 1. Crowding in student dining areas |  |  |  |  |  |
| 1. Stigma for students from families with low income |  |  |  |  |  |
| 1. Ease in collecting Meal Application/Alternative Income Forms from families |  |  |  |  |  |
| 1. Unpaid meal charges/debt |  |  |  |  |  |
| 1. School food waste |  |  |  |  |  |
| 1. School meal packaging/solid waste |  |  |  |  |  |
| 1. Foodservice staffing challenges |  |  |  |  |  |
| 1. Scratch/modified scratch cooking |  |  |  |  |  |
| 1. Use of general funds to support school meal programs |  |  |  |  |  |

1. **Across the following service functions, has equipment been purchased in SY 2021-22 (include if you are planning or in the process of procuring for SY 2022-23) for any kitchens in your SFA in order to serve free school meals to all students?** *Please select a response for each item [Source: SNMCS SFA Director Survey]*
   1. Receiving and storage (e.g., platforms and hand trucks, scales, or walk-in refrigerators/freezers) Yes No
   2. Food preparation (e.g., slicers, food processors, utility carts, stainless steel work tables, or combi ovens) Yes No
   3. Holding and transportation (e.g., refrigerated or non-refrigerated trucks, hot holding mobile carts, or walk-in coolers [separate from receiving/storage refrigerators]) Yes No
   4. Salad or fruit/vegetable bars Yes No
   5. Other meal service equipment (e.g., mobile milk coolers, steam table pans or serving portion utensils) Yes No

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**[Domain: free school meals next school year]**

1. **In planning to implement the state’s Universal Meals Program in SY 2022-23, how much of a concern, if any, are the following foodservice operations?** *Please select a response for each item. [Source: SNA Back to School, modified, NOURISH, modified, SNMCS SFA Director Survey (used 5 point challenge scale)]*

|  | **Not a Concern** | **Mild Concern** | **Moderate Concern** | **Serious Concern** |
| --- | --- | --- | --- | --- |
| 1. Costs/financial sustainability of school meal programs |  |  |  |  |
| 1. Loss of revenue from paid meals |  |  |  |  |
| 1. Loss of revenue from competitive food and beverage sales |  |  |  |  |
| 1. Inadequate product or ingredient availability |  |  |  |  |
| 1. Difficulty sourcing locally-grown or produced items |  |  |  |  |
| 1. Challenges in meeting federal school meal nutrition standards |  |  |  |  |
| 1. Challenges in maintaining meal quality and variety |  |  |  |  |
| 1. Staffing shortages |  |  |  |  |
| 1. Lack of adequate time for staff training |  |  |  |  |
| 1. Inadequate kitchen equipment |  |  |  |  |
| 1. Inadequate kitchen facility and/or storage space |  |  |  |  |
| 1. Increases in per student school meal food waste |  |  |  |  |
| 1. Increases in per student school meal packaging/solid waste |  |  |  |  |
| 1. Low breakfast participation |  |  |  |  |
| 1. High breakfast participation |  |  |  |  |
| 1. Low lunch participation |  |  |  |  |
| 1. High lunch participation |  |  |  |  |

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1. **In planning to implement the state’s Universal Meals Program in SY 2022-23, how much of a concern, if any, are the following cafeteria operations?** *Please select a response for each item. [Source: SNA Back to School, modified, NOURISH, modified, SNMCS SFA Director Survey (used 5 point challenge scale)]*

|  | **Not a Concern** | **Mild Concern** | **Moderate Concern** | **Serious Concern** |
| --- | --- | --- | --- | --- |
| 1. Increased time in line for students to get meals/length of lines |  |  |  |  |
| 1. Inadequate meal service space |  |  |  |  |
| 1. Inadequate dining space |  |  |  |  |
| 1. Not enough time for students to eat |  |  |  |  |

1. **In planning to implement the state’s Universal Meals Program** **in SY 2022-23, how much of a concern, if any, are the following stakeholder issues?** *Please select a response for each item. [Source: SNA Back to School, modified, NOURISH, modified, SNMCS SFA Director Survey (used 5 point challenge scale)]*

|  | **Not a Concern** | **Mild Concern** | **Moderate Concern** | **Serious Concern** |
| --- | --- | --- | --- | --- |
| 1. Increased in student and parent complaints |  |  |  |  |
| 1. Challenges in meeting student cultural/ethnic food preferences |  |  |  |  |
| 1. Challenges in meeting student food allergies/medical nutrition needs |  |  |  |  |
| 1. Difficulty obtaining income information from families |  |  |  |  |
| 1. Lack of support from district administration (school board, superintendent) |  |  |  |  |
| 1. Lack of support from school administration (principals/vice principals) |  |  |  |  |
| 1. Lack of support from nutrition services staff |  |  |  |  |
| 1. Lack of support from classroom teachers, school nurses and other school personnel |  |  |  |  |
| 1. Lack of support from school or district wellness committees |  |  |  |  |
| 1. Lack of financial support from state for the Universal Meals Program beyond SY 2022-23 |  |  |  |  |

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1. **In preparation for implementing the state’s Universal Meals Program in SY 2022-23, are you planning to do any of the following activities?** *Please select a response for each item. [Source: SNMCS SFA Director Survey, modified]*

|  | **Yes** | **Maybe** | **No** |
| --- | --- | --- | --- |
| 1. Conduct a taste test activity with students |  |  |  |
| 1. Involve students in planning school meal menus |  |  |  |
| 1. Involve students in naming items offered |  |  |  |
| 1. Present at a parent group meeting (e.g., PTA/PTO to discuss the school meal program |  |  |  |
| 1. Conduct or arrange for a partner agency to conduct a nutrition education activity in the classroom |  |  |  |
| 1. Conduct or arrange for a partner agency to conduct a nutrition education activity in the cafeteria/foodservice area |  |  |  |
| 1. Host a booth/table at a school event to promote/inform about school meals (e.g., a family night or parent-teacher conference night) |  |  |  |
| 1. Meet with teachers and custodial staff to explain the school meal program or discuss how program can work in classrooms |  |  |  |
| 1. Discuss student food allergies with school nurse and/or classroom teachers |  |  |  |
| 1. Share information about the school meal program with a nutrition advisory council or wellness committee |  |  |  |
| 1. Meet with an advisory group to plan or assess school meal promotion activities |  |  |  |
| 1. Invite family members to consume a school meal |  |  |  |
| 1. Invite community members or partner agencies to plan or promote school meals (e.g., local chefs, farmers, dietitians/nutritionists, Cooperative Extension agents, local sports figures, police officers, firefighters, or other local heroes) |  |  |  |
| 1. Present information about school meals to a local civic or community service group (e.g., a chamber of commerce, Lions Club, Rotary International, or a similar organization) |  |  |  |
| 1. Develop a communications plan, implement a school meals promotional campaign, and/or conduct press event |  |  |  |

---page break---

1. **In planning for the state’s Universal Meals Program in SY 2022-23, what additional resources and information, if any, do you need?** *Please select a response for each item. [Source: NPI SFUSD 1.0 FSD Interview, USDA SHHPS District Foodservice Questionnaire, SNMCS SFA Director Survey, modified]*

(note: ‘Request response’ function disabled for matrix questions with an ‘Other’ category)

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Not Needed** | **Needed a Little** | **Needed a**  **Lot** |
| 1. Financial management |  |  |  |
| 1. Additional facilities and/or equipment |  |  |  |
| 1. Menu planning, meal counting and claiming |  |  |  |
| 1. Cultural diversity in meal planning |  |  |  |
| 1. Meeting special dietary needs |  |  |  |
| 1. Food safety |  |  |  |
| 1. Communications and marketing to students and parents |  |  |  |
| 1. Making school meals more appealing to students |  |  |  |
| 1. Increasing school meal participation |  |  |  |
| 1. Other (write in) |  |  |  |

**[Domain: a la carte]**

1. **In SY2022-23, does your SFA plan to sell food or beverages on an a la carte basis** (including milk)? *[Source: SNMCS A La Carte Foods Checklist, modified]*
   1. Yes
   2. No ***(skip to Q38a)***
2. **In SY2022-23, when does your SFA plan to sell food or beverages on an a la carte basis** (including milk)? *[Source: SNMCS A La Carte Foods Checklist, modified]*
   1. During breakfast only ***(answer Q38 only and then skip Q39)***
   2. During lunch only ***(skip to Q39)***
   3. During breakfast and lunch ***(ask both Q38 and Q39)***
3. **Is milk the only item you plan to sell on an a la carte basis at breakfast?**
   1. Yes
   2. No
4. **Is milk the only item you plan to sell on an a la carte basis at lunch?**
   1. Yes
   2. No

**[Domain: finances]**

***40a.* Prior to the pandemic, in SY 2018-19, did any of your schools participate in the School Breakfast Program?** *Please select a response for each school level. [Source: newly developed]* ***(If ‘No’ selected for all skip to Q42a)***

|  |  |  |
| --- | --- | --- |
| School level | Yes | No |
| Elementary | Yes | No |
| Middle | Yes | No |
| High | Yes | No |

***40b.* Prior to the pandemic, in SY 2018-19, did all students receive free breakfast?** (Only show school levels marked ‘Yes’ in 38a) *[Source: newly developed]* ***(If ‘Yes’ selected for all skip to Q42a)***

|  |  |  |
| --- | --- | --- |
| School level | Yes | No |
| Elementary | Yes | No |
| Middle | Yes | No |
| High | Yes | No |

1. **Prior to the pandemic, in SY 2018-19, what was the average price charged for a reimbursable school BREAKFAST for students who were classified as reduced-price? [range: 0-10.00]** *[Source: SNMCS Meal Pricing and Service]*

|  |  |
| --- | --- |
| **School Type** | **Average Amount** |
| 1. Elementary | $\_.\_ \_ |
| 1. Middle | $\_.\_ \_ |
| 1. High | $\_.\_ \_ |

1. **Prior to the pandemic, in SY 2018-19, what was the average price charged for a reimbursable school BREAKFAST for students who paid full price? [range: 0-10.00]** *[Source: SNMCS Meal Pricing and Service]*

|  |  |
| --- | --- |
| **School Type** | **Average Amount** |
| 1. Elementary | $\_.\_ \_ |
| 1. Middle | $\_.\_ \_ |
| 1. High | $\_.\_ \_ |

***42a.* Prior to the pandemic, in SY 2018-19, did any of your schools participate in the National School Lunch Program?** Please select a response for each school level.*[Source: newly developed] (****If ‘No’ for all skip to Q44)***

|  |  |  |
| --- | --- | --- |
| School level | Yes | No |
| Elementary | Yes | No |
| Middle | Yes | No |
| High | Yes | No |

***42b***. **Prior to the pandemic, in SY 2018-19, did all students receive free lunch?** Please select a response for each school level. *[Source: newly developed]* ***(Only show school levels marked ‘Yes’ in 40a; If ‘Yes’ for all skip to Q44)***

|  |  |  |
| --- | --- | --- |
| School level | Yes | No |
| Elementary | Yes | No |
| Middle | Yes | No |
| High | Yes | No |

1. **Prior to the pandemic, in SY 2018-19, what was the average price charged for a reimbursable school LUNCH for students who were classified as reduced-price? [range: 0-10.00]** *[Source: SNMCS Meal Pricing and Service]*

|  |  |
| --- | --- |
| **School Type** | **Average Amount** |
| 1. Elementary | $\_.\_ \_ |
| 1. Middle | $\_.\_ \_ |
| 1. High | $\_.\_ \_ |

1. **Prior to the pandemic, in SY 2018-19, what was the average price charged for a reimbursable school LUNCH for students who paid full price? [range: 0-10.00]** *[Source: SNMCS Meal Pricing and Service]*

|  |  |
| --- | --- |
| **School Type** | **Average Amount** |
| 1. Elementary | $\_.\_ \_ |
| 1. Middle | $\_.\_ \_ |
| 1. High | $\_.\_ \_ |

1. **Currently (SY 2021-22), is the meal reimbursement for breakfast and lunch sufficient for your SFA to cover the full cost of producing meals (including food, labor, supplies, and pandemic costs)?** *[Source: SNA Pos Paper & Trends]*
   1. Breakfast Yes NoDon’t serve breakfast Don’t know/Not sure ***(skip Q45 if marked any but No)***
   2. Lunch Yes NoDon’t know/Not sure ***(skip to Q48 if marked any but No for both breakfast and lunch)***

**What percent of the full cost of producing a school meal does the reimbursement for breakfast cover?** *[Source: newly developed]*

* 1. Less than 25%
  2. 25-50%
  3. 51-75%
  4. 76-99%

**What percent of the full cost of producing a school meal does the reimbursement for lunch cover?** *[Source: newly developed]*

* 1. Less than 25%
  2. 25-50%
  3. 51-75%
  4. 76-99%

1. **Which of the following factors are driving the deficit for your SFA in SY2021-22?** *(mark all that apply)**[Source: USDA SFA Survey on Supply Chain Disruption 2021]* ***(Ask only if marked No to breakfast and/or lunch question above)***
2. Food costs
3. School nutrition services labor costs
4. Supply costs
5. Equipment costs
6. Facility costs
7. Storage costs
8. Transportation costs
9. Indirect costs (fringe benefits, accounting, payroll, purchasing, facilities managements and utilities)
10. Increased meal program participation
11. Decreased meal program participation
12. Other (write in)
13. Don’t know / not sure
14. What **minimum per meal reimbursement rate** do you think is necessary for your SFA to provide meals that meet all federal nutrition standards, fully cover production and service costs, **and** appeal to students? *[Source: newly developed]* (Note: numerical value validation but no range)
    1. Breakfast $\_.\_ \_
    2. Lunch $\_.\_ \_
15. What **minimum per meal reimbursement rate** do you think is necessary for your SFA to provide meals that regularly include fresh, locally-grown produce? *[Source: newly developed]* (Note: numerical value validation but no range)
    1. Breakfast $\_.\_ \_
    2. Lunch $\_.\_ \_

**[Domain: household income verification]**

1. **Prior to the pandemic, in SY 2018-19, which of the following methods did your SFA use to determine household income?** (*mark all that apply)* *[Source: SNMCS SFA Director Survey]*
   1. Meal applications
   2. Alternative income forms

***(If mark a and/or b above ask 50a)***

**(If mark a above ask 50b)**

**(if mark b above ask 50c)**

* 1. Direct certification
  2. Community eligibility
  3. Other (write in)

50a. In SY 2018-19 did you have an online (paperless) option for collecting meal applications and/or alternative income forms?

* 1. Yes
  2. No

50b. In SY 2018-19 what was your estimated return rate for meal applications?

* 1. \_\_\_%
  2. Don’t know

50c. In SY 2018-19, what was your estimated return rate for alternative income forms?

1. \_\_\_%
2. Don’t know
3. **In the next school year, SY 2022-23, which of the following methods does your SFA plan to use to determine household income?** (*mark all that apply)* *[Source: SNMCS SFA Director Survey, modified]*
   1. Meal applications
   2. Alternative income forms
   3. Direct certification
   4. Community eligibility
   5. Other (write in)

**[Domain: school meal numbers]**

1. **Currently (SY 2021-22), how many districts are in your school food authority (SFA)**? *[Source: SNMCS SFA Director Survey; range 1-20]*
   1. \_\_\_\_\_
2. ***a.* Please provide the following information for schools (public or charter) included in your SFA for the current school year (SY 2021-22) .** Elementary schools include transitional kindergarten up to grade 6; Middle or junior high schools include grades 6 up to 9; High schools include grades 9 up to 12. Other grade combinations (e.g., TK-8) and school types (e.g., continuation, alternative, and special education) should be included in the row labeled ‘Other’. *Please enter 0 in each column if your SFA does not include schools at any of the 4 levels.* *[Source: SNMCS SFA Director Survey, NPI CHKS, modified]* (Note: numerical value validation but no range as number schools/students/meals vary and can only use a single range)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **School Type** | **Total number of schools** | **Total number of students** | **Number of schools serving Reimbursable School LUNCH** | **Number of schools serving Reimbursable School BREAKFAST** | **Number of LUNCH meals claimed in October** *2021 for SY 2021-22* | **Number of BREAKFAST meals claimed in October** *2021 for SY 2021-22* |
| **SY 2021-22** | | | | | | |
| 1. Elementary |  |  |  |  |  |  |
| 1. Middle |  |  |  |  |  |  |
| 1. High |  |  |  |  |  |  |
| 1. Other |  |  |  |  |  |  |

***53b.* Please provide the following information for schools (public or charter) included in your SFA for the school year prior to COVID-19 (SY 2018-19).** Elementary schools include transitional kindergarten up to grade 6; Middle or junior high schools include grades 6 up to 9; High schools include grades 9 up to 12. Other grade combinations (e.g., TK-8) and school types (e.g., continuation, alternative, and special education) should be included in the row labeled ‘Other’. *Please enter 0 in each column if your SFA does not include schools at any of the 4 levels. [Source: SNMCS SFA Director Survey, NPI CHKS, modified]*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **School Type** | **Total number of schools** | **Total number of students** | **Number of schools serving Reimbursable School LUNCH** | **Number of schools serving Reimbursable School BREAKFAST** | **Number of LUNCH meals claimed in October** *2018 for SY 2018-19* | **Number of BREAKFAST meals claimed in October** *2018 for SY 2018-19* | **Number of schools participating in the Community Eligibility Provision (CEP), Provision 2 or 3 for LUNCH** |
| **SY 2018-19** | | | | | | | | |
| 1. Elementary |  |  |  |  |  |  |  |
| 1. Middle |  |  |  |  |  |  |  |
| 1. High |  |  |  |  |  |  |  |
| 1. Other |  |  |  |  |  |  | ***(If not 0 for all, ask next Q)*** |

1. **When did the first schools (if any) in your SFA begin participating in CEP or Provision 2/3 for school lunch?** (As a reference, CEP first became possible in all states in SY 2014-15) ***(If all responses to Q53b = 0 in last column, skip to Q56)*** *[Source: newly developed; purpose: to examine challenges by length of time providing free school meals to all]*
   1. Before SY 2014-15
   2. Between SY 2014-15 and SY 2016-17
   3. SY 2018-19 or after

**[Domain: benefits/challenges of free school meals through CEP/Provision 2 or 3] *(asked only if last column of Q53b for any school level is greater than 0)***

1. **Prior to the pandemic, what effect, if any, did providing free school meals to all students through CEP or Provision 2 or 3 have on the following?** *[Source: SNA Back to School, modified]*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Decrease Greatly** | **Decrease Slightly** | **No Effect** | **Increase Slightly** | **Increase Greatly** |
| 1. Student meal participation |  |  |  |  |  |
| 1. Paperwork/administrative burden |  |  |  |  |  |
| 1. Time in line for students to get meals |  |  |  |  |  |
| 1. Crowding in student dining areas |  |  |  |  |  |
| 1. Stigma for students from families with low income |  |  |  |  |  |
| 1. Unpaid meal charges/debt |  |  |  |  |  |
| 1. School food waste |  |  |  |  |  |
| 1. School meal packaging/solid waste |  |  |  |  |  |
| 1. Foodservice staffing challenges |  |  |  |  |  |

**[Domain: closing]**

1. **Please share any additional comments you have about the school meals programs.** (write in) *[Source: SNMCS SFA Director Survey]*

**Thank you for sharing your information and expertise!**